

# Accountable and Ethical Decision Making

Guiding legislation and principles for public sector accountability  
and ethics

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## Course Overview

This practical course will assist all public sector staff to understand their accountability and to apply ethical decision-making to their daily activities within the WA Public Sector. Using current, interesting and easy-to-understand scenarios, relevant legislation and guiding information over 6 key operational areas will be explored and applied to the daily experience of participants.

Public sector officers who attend this program will leave feeling far more confident in considering and deciding on appropriate courses of action they should take in working within the WA Public Service.

## Recommended for all public sector staff

## Benefits

Public sector officers who attend this program will leave feeling far more confident in considering and deciding on appropriate courses of action they should take in working within the WA Public Service.

In particular, they will have a positive and clear framework for making decisions and taking actions ensuring that they can be well justified and accurately explained while maintaining the trust and confidence of the public in the work of government.

## Learning Outcomes

This training program has been developed around six modules relating to the categories of conduct in the Conduct Guide developed by the OPSSC to assist individual agencies devise their own codes of conduct . They are

- Personal Behaviour;
- Communication and Official Behaviour;
- Fraudulent and Corrupt Behaviour;
- Use of Public Resources;
- Record Keeping and Use of Information;
- Conflicts of Interest

## Training Methodology

This is a highly interactive and practical program in which participants will be able to:

- Discover systems, patterns and techniques that work successfully.
- Interpret and understand the practical application of legislation and policy.
- Use real-life experiences as case studies and examples for problem solving.
- Participate in small and large group discussions.
- Apply the learning to work-related experiences by developing a personal plan.
- Present their plan and receive feedback from participants and the presenter.

## Presenters

Applied Innovation Centre presenters are highly experienced and competent trainers and facilitators. They consistently rate highly amongst participants in each of their training programs.

In addition, they have practical management and leadership backgrounds in accountability and ethical decision making in a variety of organisations including the WA Public Sector.

Programs - Dates - Venue	Fees (including GST)
<b>In house Programs</b> Programs can be tailored to the specific needs of the organisation and conducted at any suitable venue for all staff	<b>\$1,800 per day</b> Additional costs: Venue, catering & substantial tailoring
<b>Public Programs</b> (1 Day: CUA Ref: # 3.5.1) These are scheduled weekly in May to August 2009 May 13, 20 27                      July 8, 15, 22, 29 June 3, 10, 17, 24,              August 5, 12, 19, 26 Venue: St Catherine's College, 2 Park Rd Nedlands	<b>\$324 per person</b> <b>\$300 per person for 3 or more from one organisation</b> Includes Meals refreshments and free onsite parking

**Discover it, learn it, practise it, make it your own,  
then *do it for real!***

### Cancellations

No refunds will be made on cancellations received after 7 days prior to the event.

### Privacy Statement

The Applied Innovation Centre respects your right to privacy and will not provide contact details of course participants to third parties.

For more information about the Applied Innovation Centre

**Ph: (08) 9409 2998**

[www.appliedinnovation.com.au](http://www.appliedinnovation.com.au)

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