



Facilitation Skills

How to harness the power of groups

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2 Days: CUA Ref: # 764329

Course Overview

Group planning, decision-making and problem solving are now integral aspects of organisational life. Consequently competent internal facilitators of group processes are in demand both as process controllers and agents of change.

Facilitation Skills is a hands-on interactive program that develops vital competencies to facilitate groups in organisational and other settings.

Participants will learn sophisticated facilitation techniques and practice them with other participants to build confidence in their newfound proficiency.

Recommended For

Managers, team leaders, project managers, supervisors, or anyone who needs to work with groups to achieve positive outcomes.

Benefits

For the organisation

- Staff who can effectively facilitate group meetings;
- Staff who are empowered to positively participate in the change process; and
- An organisation where change is managed professionally.

For individuals

- An approach to group facilitation that is easily learnt;
- Confidence to facilitate group meetings;
- Higher performing teams and individuals who report to you; and
- Increased confidence to influence change.

Learning Outcomes

By the end of the two day program participants will have:	
<ul style="list-style-type: none"> • Analysed the principles and practices of adult learning and group processes; 	<ul style="list-style-type: none"> • Simulated defusing a difficult situation;
<ul style="list-style-type: none"> • Examined the principles of successful facilitation; 	<ul style="list-style-type: none"> • Confidently demonstrated advanced techniques of effective facilitation;
<ul style="list-style-type: none"> • Learnt facilitation processes for working with individuals and various sized groups; 	<ul style="list-style-type: none"> • Practised using different group processes for working with difficult individuals or groups;
<ul style="list-style-type: none"> • Used guidelines for designing and facilitating an effective outcome; 	<ul style="list-style-type: none"> • Achieved positive outcomes by managing contentious issues and complex situations with different audiences;
<ul style="list-style-type: none"> • Practised various facilitation techniques; 	<ul style="list-style-type: none"> • Competently used a number of group creative problem solving techniques;

<ul style="list-style-type: none"> Applied interpersonal communication techniques to achieve positive outcomes; 	<ul style="list-style-type: none"> Practised engaging reluctant or difficult participants; and
<ul style="list-style-type: none"> Prepared to manage personality differences; 	<ul style="list-style-type: none"> Received feedback to understand and improve their facilitation style.

Training Methodology

This is a highly interactive and practical program in which participants will:	
<ul style="list-style-type: none"> Discover systems, patterns and techniques that work successfully; 	<ul style="list-style-type: none"> Conduct a number of facilitations;
<ul style="list-style-type: none"> Establish and analyse their own facilitation style; 	<ul style="list-style-type: none"> Get feedback from other participants and the course leader;
<ul style="list-style-type: none"> Participate in discussions and teamwork with ever changing groups; 	<ul style="list-style-type: none"> Record their learning.

Presenter

John Scotland consistently demonstrates why he is in demand to lead courses aimed at personal and organisational development. For more than 15 years John has assisted leaders and their teams to manage change and enhance performance through improved attitudes, innovation and communication. He is an accomplished educator, facilitator, coach and speaker who engages with his audience in ways that amplify the learning experience. John is the Principal Consultant with the Applied Innovation Centre.

Duration - Dates - Venue	Fees per person (including GST)
2 days – non-residential <u>Click here for dates</u> St. Catherine’s College 2 Park Road, Nedlands Free onsite parking	\$574 CUA Members \$880 Individuals \$660 Groups of 3 or more Lunch, morning / afternoon tea included

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**Discover it, learn it, practise it, make it your own,
then *do it for real!***

Cancellations

No refunds will be made on cancellations received after 7 days prior to the event.

Privacy Statement

The Applied Innovation Centre respects your right to privacy and will not provide contact details of course participants to third parties.

Results through **INNOVATION**

